

REGISTRATION SCHEDULE FOR SPRING 2008

USE MySlice VIA THE WEB TO REGISTER myslice.syr.edu OR registrar.syr.edu

Early Registration:

Wednesday, November 7 – Friday, November 16

Registration appointments are assigned based on level, career, and affiliation. Appointments are randomized and balanced prior to assignment. Check your initial access time via View Enrollment Appointment on MySlice. Should you attempt to register prior to your assigned time, you will receive an error message and be blocked from enrollment.

Graduate Students	Wednesday, November 7
Seniors	Thursday & Friday, November 8 & 9
Special Registrations	Monday, November 12, morning start
Juniors	Monday, November 12, afternoon start & Tuesday, November 13
Sophomores and Freshmen	Wednesday, November 14, Thursday and Friday, November 15 & 16

Schedule Adjustment

Registration and Schedule Adjustment Calendar

Dates in bold = Registration ♦ Shaded areas = Schedule Adjustment

Undergraduate														
November							December							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
					7	8	9	10						1
11	12	13	14	15	16	17	2	3	4	5	6	7	8	
18	19	20	21	22	23	24	9	10	11	12	13	14	15	
25	26	27	28	29	30		16	17	18	19	20	21	22	
January							January							
		1	2	3	4	5	20	21	22	23	24	25	26	
6	7	8	9	10	11	12	27	28	29	30	31			
13	14	15	16	17	18	19								
Graduate							You may register beginning at 8:30am on November 7, 2007 . You may continue to registrar and make schedule adjustments beginning on November 7, 2007 through Tuesday, January 22, 2008. If you do not register for any classes by 11:59 pm Sunday, January 13, 2008, you will be charged the \$35 late registration fee. (Please note that University offices are closed on Martin Luther King Day, Monday, January 21, 2008.)							

Opening Weekend Registration:

Sunday, January 13

This registration is for **new, readmitted, and transfer undergraduates only** (no returning undergraduates) and **any (new and returning) graduate students** who need to register for spring.

Late Registration:

Monday, January 14 – Tuesday, January 22

Returning undergraduate students who did not register by **Friday, December 14**, and **graduate students** who are not registered prior to **Monday, January 14**, must register during this late registration period. Undergraduate students will need to receive **bursar clearance*** in order to be eligible to enroll. You will either receive information in the mail or have to contact the Bursar's office for clearance. *Hint: When preparing to register, if Spring 2008 is not displayed as an enrollment term, contact the Bursar.

A \$35 late registration service fee will be charged to all late registrants' accounts. The \$35 late registration charge will be waived only if the late registration is a result of an administrative delay caused by the University. Waiver petition forms are available at the Office of the Registrar, 106 Steele Hall. Return completed petitions to the same office. Late fee waivers can be granted only by the Registrar's Office.

Schedule Adjustment at Beginning of Semester:

Monday, January 14 – Tuesday, January 22

Schedule adjustment is for adding, dropping, or changing sections of your current schedule. If you have not registered, you ARE a late registrant as described in Late Registration section.

Registration Changes after Tuesday, January 22

At this time, **Add/Drop Forms** are used to change registration. Schedule adjustments can no longer be completed online. Only courses that start after **Tuesday, January 22**, may be added.

MySlice Availability for Spring 2008 Registration

When can I register?

Population	Early Registration 11/7 - 12/14	Schedule Adjustment 1/7 - 1/11	Opening Weekend ¹ 1/13	First week of classes 1/14 - 1/22
Returning Undergraduate	Yes	Yes ²	No	Yes
Readmitted ³ Undergraduate	Yes	Yes	Yes	Yes
New Undergraduate	No	No	Yes	Yes
Returning Graduate	Yes	Yes	Yes	Yes
Readmitted Graduate	Yes	Yes	Yes	Yes
New Graduate	No	Yes	Yes	Yes

¹ New Graduate students begin registration on Wednesday, January 2, 2008

Not ALL Graduate programs begin registration 01/02/08. Check with your department for exact registration date.

² Eligible students must have had at least one (1) successful registration during early registration.

³ Eligible Readmitted students do not need one successful registration.

When is MySlice available?

MySlice is scheduled to be available twenty-four hours a day, seven days a week. Regularly scheduled system downtimes will occur. Check the ANNOUNCEMENTS on MySlice for advance notification of downtimes. The Information Technology Services (ITS) help line is available during regular University business hours at 315-443-2677.

Where can I register?

Use MySlice on the web. You can access it from any internet-connected computer on or off campus. Web addresses: myslice.syr.edu or the MySlice link from the Registrar's Office homepage, registrar.syr.edu.

How do I use MySlice?

Review the Registration instructions in this publication or view the registration tutorials online at its.syr.edu/myslice/help.

Registration Help Line 315-443-9497

Hours:

WED-FRI, Nov 7-16, 8:30 AM - 5:00 PM

SUN, Jan 13; 10:00 AM - 5:00 PM

MON-FRI Jan 14-22, 8:30 AM - 5:00 PM

New graduate students may call 315-443-2422 for registration help starting January 2, 2008. Starting January 13, 2008, all students may call the Registration helpline (315-443-9497) for enrollment assistance.

Assistance at Campus Computer Labs:

November		
Link Hall Room 110	Wed – Fri Nov 7 - 16	8:30 AM - 12:00 NOON
Kimmel Computer Lab	Wed – Fri Nov 7 – 16	12:30 PM - 5:00 PM
January		
Link Hall Room 110	Mon & Tue Jan 14 & 15	8:30 AM - 12:00 NOON
Kimmel Computer Lab	Mon & Tue Jan 14 & 15	12:30 PM - 5:00 PM