



Change of Student Information

Submit Form and supporting documentation to:

In-Person: Office of the Registrar, 106 Steele Hall

Email: registrar@syr.edu

Mail/Fax: Office of the Registrar, 106 Steele Hall, Syracuse NY 13244-1120; 315-443-7994

SUID: _____

Birth Name: _____

Change in Name:

Name that should now appear on official University records

New/Chosen Name: _____

Documentation Provided:

- Marriage License
- Court Order
- Social Security card (with new/chosen name)
- Valid Driver's License (with new/chosen name)
- Valid Passport (with new/chosen name)

Change in Legal Sex:

Sex that should now appear on official University records

- Male
- Female

Documentation Provided:

- Valid Driver's License
- Valid Passport
- State-issued amended birth certificate showing the new sex

*Note: Other government issued forms may be discussed on a case by case basis

Student Signature: _____ Date: _____

*Please note: If you are employed in any capacity by the University, or if you receive Federal Financial Aid (FAFSA) an updated Social Security Card is required to make a change. That change should be handled by the Office of Human Resources, 210 Steele Hall, or Skytop Office Bldg.

For Registrar Office Use Only:

Date: _____ Collected by: _____ Processed by: _____