Syracuse University Office of the Registrar
Registration – What if I need help?

Drop Class Help

1. To begin dropping classes from your schedule, click the check box next to the class(es) that you wish to drop

This is step 1 of 3
After you have selected the class(es) you wish to drop
The enrollment status indication:

✔ = Enrolled

⊗ = Dropped

⚠ = Waitlisted

Click the DROP SELECTED CLASSES button to continue.

2. The green check mark indicates which class you have chosen to drop. Select FINISH DROPPING to continue.

Drop Classes   [1]─[2]─[3]

2. Confirm your selection   **Drop Class Help**

Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.

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				Enrolled ✔	⊗ Dropped	⚠ Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
MUE 333-M001 (20919)	Mus in the Elem School (Section)	MoWeFr 11:40AM - 12:35PM	Crouse College 209	E. Rodriguez Suarez	2.00	✔

CANCEL   PREVIOUS   FINISH DROPPING

3. In step 3 of 3 you may view your results
   Drop Status indication

Drop Classes   [1]─[2]─[3]

3. View results   **Drop Class Help**

View the results of your enrollment request. Click Fix Errors to make changes to your request.

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	✔ Success: dropped	✗ Error: unable to drop class

Class	Message	Status
MUE 333	**Success:** This class has been removed from your schedule.	✔

MY CLASS SCHEDULE

4. If you receive an error, read the message carefully to best determine how to resolve.

3. View results   Help

View the following status report for enrollment confirmations and errors:

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✔ Success: enrolled   ✖ Error: unable to add class

Class	Message	Status
PED 211	**Error:** You cannot add this class due to a time conflict with class 20919. Select another class or override the time conflict.	✖

MY CLASS SCHEDULE   ADD ANOTHER CLASS