

Syracuse University

Office of the Registrar

Appeal to Late Withdraw from a Class

Classes from which students withdraw remain on the transcript record with the grading symbol WD. The WD does not calculate toward the grade point average, however, it may impact *satisfactory academic progress*. Students should contact the Office of Financial Aid for any impacts.

Please note: This is a request for review and decision; approval is not guaranteed. You should continue to attend your course (s) until you receive a decision.

Student's Information			
Name:		SUID #:	
Email:		Term:	Year:
Subject Prefix:	Catalog #:	Section:	Class #:

Please provide a summary and attach supporting documentation including the circumstances justifying the reason the University policy and/or procedure could not be followed. Submit to the Office of the Registrar via email, including all necessary approvals to registrar@syr.edu. (University College students must submit their appeal to the University College Bursar/ Registration Office).

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Signatures: (check with your school/college for required signatures):	
Student:	Date:
Instructor:	Date:
Advisor:	Date:
Department Chair:	Date:
School/College Undergraduate or Graduate Office:	Date:
University Registrar:	Date:

Late Withdraw Appeal Committee signatures:		
Chair:	Date:	Approved _____ Denied _____
Co-Chair:	Date:	

Committee Remarks:

