

## Change of Student Information

The Change of Student Information Form is used to update your student record.

Submit completed form and any necessary documentation to:

Email: [registrar@syr.edu](mailto:registrar@syr.edu) (preferred),

Fax: 315.443.7994, or

In person: 106 Steele Hall, Syracuse, NY 13244

SUID:

Current name on record at Syracuse University:

(First)

(Middle)

(Last)

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Select the change or update you wish to make:

Legal name - Input the name that should now appear on your record:

Marital status

Gender designation - Select the gender designation that should now appear on your record:

Female

Male

X (non-binary or other gender)

Other (provide details below):

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Select the document(s) you will be providing to support the change of information:

Birth certificate

Passport

Court order

Social Security card

Driver's license

Other (provide details below):

Marriage license

All documentation must be valid (not expired), and indicate the change or update to be made. Additional documents other than those noted above may be submitted on a case-by-case basis. We recommend that copies of all private documents be sent to us via an encrypted PDF/file. Please contact the Office of the Registrar at [registrar@syr.edu](mailto:registrar@syr.edu) or 315.443.2422 if you have questions.

Please note that you can make changes to your preferred name and personal pronouns through your MySlice account. Go to MySlice > Student Home > Personal Profile. To change your preferred name, go to the Personal tab, click the plus (+) sign, and input your preferred name. To change your personal pronouns, go to the Biographic tab, select Pronouns, and make a selection from the drop down menu.

Student signature:

Date: