

# Syracuse University

Office of the Registrar

## Class Withdrawal Petition

After the academic drop deadline, through the withdrawal deadline for that class, students may request to withdraw from a class. Classes from which students withdraw remain on the transcript record with the grading symbol WD. The WD does not calculate toward the grade point average; however, it may count towards satisfactory academic progress (SAP). Contact the Office of Financial Aid to discuss any impact.

Students, please save this form to your files and complete all information. Email the completed form to your home school/college/graduate department. No further student action is required. Your home school/college/graduate department will review, and if approved, the form will be forwarded to the Registrar for processing. University College students can withdraw from a class on [myslice.syr.edu](http://myslice.syr.edu) and should not complete this form.

Student's Information	
Name:	SUID #
Email:	Phone:
School/College:	Level: (Fr, Soph, Sr, Grad)

Class to be withdrawn from:	
Class Title:	Term/Year:
Subject & Catalog # (i.e. MAT 225)	Section:
Class #: (5 digits)	Credits:

Reason: \_\_\_\_\_

<i>Signatures: (check with your school/college for required signatures):</i>	
Student:	Date:
Instructor:	Date:
Advisor:	Date:
Department Chair:	Date:
School/College Undergraduate or Graduate Office:	Date: