Syracuse University

Office of the Registrar

<u>Audit Request Form</u>

Students, email the completed form to the faculty member for the class that you are requesting to audit. Faculty, please review, and if approved, forward the form to the Registrar's Office by emailing registrar@syr.edu. For University College students, email form to bursareg@uc.syr.edu.

Student's Information

Name	SUID	Term

Email	School/College	Class Level

Audit

Register for the course and then complete this form. Courses which require a Proposal for Independent Study cannot be audited. VPA studio courses, including music lessons, cannot be audited.

Class Reference Number	Department Prefix
Course Number	Section

Change from Audit to Credit

If you previously elected to audit a course, and now wish to change back to credit, complete this form by the grading option deadline to elect audit.

Class Reference Number	Department Prefix
Course Number	Section

General Information

Academic credit is not earned for audited courses, which appear on the transcript with the grading symbol AU. Audited courses do not affect the calculation of the grade point average (GPA), nor do they fulfill requirements in any degree program. Audited courses do not count toward carried credits nor do they count toward calculation of enrollment status. Eligibility for financial aid may be affected by auditing courses.

See "Grades and Grading Symbols-Additional Information" in Academic Rules for further information.

Signatures:

Student	Date
Instructor	Date

Please submit by the Grading Option Deadline to Elect Audit date. Note that the grading option requested cannot be changed after this associated deadline.