

# Syracuse University

## Office of the Registrar

## Audit Request Form

Students should forward completed form in one email to the Office of the Registrar, registrar@syr.edu, by the grading option deadline to elect audit.

**Please note: Grading Options may not be changed after the associated deadline.**

### Student's Information

Name	SUID	Term
Email	School/College	Class Level

### Audit

Register for the course and then complete this form. Courses which require a Proposal for Independent Study cannot be audited. VPA studio courses, including music lessons, cannot be audited.

Class Reference Number	Department Prefix
Course Number	Section

### Change from Audit to Credit

If you previously elected to audit a course, and now wish to change back to credit, complete this form by the grading option deadline to elect audit.

Class Reference Number	Department Prefix
Course Number	Section

### General Information

Academic credit is not earned for audited courses, which appear on the transcript with the grading symbol AU. Audited courses do not affect the calculation of the grade point average (GPA), nor do they fulfill requirements in any degree program. Audited courses do not count toward carried credits nor do they count toward calculation of enrollment status. Eligibility for financial aid may be affected by auditing courses.

See "Grades and Grading Symbols-Additional Information" in Academic Rules for further information.

### Signatures:

Student	Date
Instructor	Date